

**IMPORTER/MANUFACTURER OR OTHER ECONOMIC OPERATORS DEALING IN EXCISABLE PRODUCTS**  
**Application for registration as an Excise Operator under Part I**

**Part 1 – Particulars of Part I Licence**

1	Name of Applicant (individual/company/Societe etc):	5	Business Registration No: <input type="text"/>
2	Name of Director (if applicable) :	6	Tax Account No: <input type="text"/>
3	Official Address*: <small>(*in case of manufacturer, please specify the location of the factory )</small>	7	NIC: <input type="text"/>
4	Tel No.                      Mobile No.                      Fax No.	8	Email address:

Type of licence under the Excise Act .....

Type of Business to be carried out	Importer	Manufacturer	Other	Please specify
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	.....

**Part 2 – Additional documents and information to be produced**

**OFFICE USE**

**To be provided and complied with by applicant:**

	.....m <sup>2</sup> Rs.....	Registra t-ion Section	Excise Section
Please tick ✓ as appropriate			
1 Area of excise warehouse (in square metres)			
2 Maximum amount of duty, excise duty and taxes on goods that can be stored at any one time			
3 Photocopy of identity card	<input type="checkbox"/>	<input type="checkbox"/>	
4 Proof of address (utility bill)	<input type="checkbox"/>	<input type="checkbox"/>	
5 Site plan/Location Plan of excise warehouse (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
6 Layout of premises	<input type="checkbox"/>	<input type="checkbox"/>	
7 Certificate of morality	<input type="checkbox"/>	<input type="checkbox"/>	
8 Visit effected to confirm compliance with the Excise Act 1994 and Regulations to the Act	<input type="checkbox"/>		<input type="checkbox"/>
9 Clearance obtained from the Commissioner of Police	<input type="checkbox"/>		<input type="checkbox"/>
10 Bond to cover duty, excise duty and taxes (Amount Rs.....)	<input type="checkbox"/>		<input type="checkbox"/>
11 Security by bond signed by principal and one surety and Certificate of financial soundness or affidavit of the surety	<input type="checkbox"/>		<input type="checkbox"/>
12 Photocopy of the identity card of one surety submitted	<input type="checkbox"/>		<input type="checkbox"/>
13 Payment and issue of licence	<input type="checkbox"/>		<input type="checkbox"/>
14 List of apparatus/equipment	<input type="checkbox"/>		<input type="checkbox"/>
15 Trade License	<input type="checkbox"/>		<input type="checkbox"/>
16 Fire Clearance	<input type="checkbox"/>		<input type="checkbox"/>

Notes: Sections 3-7 to be checked by Registration Section  
Sections 8-16 to be checked by Excise Section

### Part 3 - Declaration

I/we ..... .. (full name of applicant in block letters)  
hereby declare that the information given as per above information is true and correct and that all necessary steps shall be taken to inform Customs immediately of any changes in the above mentioned particulars and annexures.

Signature ..... /...../.....  
Date

Capacity in which acting: .....

### Part 4- For official use only

#### Registration Section

Remarks: .....

Name of Customs officer: ..... ID №: .....

Signature: ..... Date: .....

#### Excise Section

1. Site Visit: .....

2. Security – Amount subscribed Rs .....

Name of Customs officer: .....

Grade: ..... ID №: .....

Signature: ..... Date: .....

*Note: For **Importer** of Sugar sweetened non-alcoholic beverages and plastic containers, plates, bowls, cups and trays, Part 2 does not apply.*