



Special Jury HR Excellence Award

CUSTOMS DEPARTMENT
NOTICE TO STAKEHOLDERS

PAPERLESS CUSTOMS

NEW PROCEDURES APPLICABLE AS FROM 1ST JANUARY 2012

With a view to further simplifying Customs procedures, Sections 16 and 43A of the Customs Act 1988 have been amended by the Finance Act 2011. Henceforth, hard copies of declarations and attached documents need not be submitted to Customs. Instead, the original documents required to be delivered with Customs declarations shall be scanned and sent electronically for Customs procedures as set out below:

<i>Procedures</i>	Import	QTU/AEO	Warehousing	Export	Ex-Warehousing	Freeport	Transit	Transshipment	Excise
<i>Documents</i>									
Bill of Lading	Y	N	Y	N	N	N	N	Y	N
Invoice	Y	N	Y	N	N	N	N	Y	N
Certificate of Origin (as applicable)	Y	N	Y	N	N	N	N	N	N
Permits from Other Government Agencies (as applicable)	Y	Y	Y	Y	N	Y	N	N	N

N=No Y=Yes

Importers/Exporters shall, however, produce the original documents ON DEMAND by the Director General and shall ensure strict compliance with regards to keeping of books and records as laid down in Sections 43 and 127A of the Act and Regulation 16 of the Customs (Use of Computer) Regulations 1997.

Implementation of the above mentioned procedures is scheduled as follows:

- (a) From 27 December 2011 to 31 December 2011 (Transitional Period), Importer/Exporter shall submit the hard copy of the Customs Declaration with the required original documents as well as the electronic entry with the scanned documents attached.**
- (b) All declarations validated prior to 27 December 2011 shall be processed as done previously.**
- (c) As from 1st January 2012, importers/exporters shall submit only scanned documents with electronic declaration.**

For any query, under mentioned Officers may be contacted on telephone no. 2020500

<i>Procedure</i>	<i>Contact Person</i>
Import	Team Leaders: G. Sautron & A.O. Mohamed
QTU/AEO	Team Leader: G.Luchmun
Warehousing/Ex-warehousing	Team Leader: J.Furcy
Export	Team Leader: D. Captieux
Excise	Team Leader: G. Hasowa
Freeport	Team Leader: S. Unuth
Transit/Transshipment	Team Leader: Y. Chang Tin Fat

MRA, Customs Department

24 December 2011