

**EMPLOYER REGISTRATION FORM (ERF)**

The business Facilitation Act,
Section 17 to 18 National Pensions Act 1976 &
Section 94 of the Income Tax Act

(The form Duly Filled to be submitted to the Director General, Mauritius Revenue Authority within 14 days of becoming an employer)

PLEASE USE BLOCK LETTERS TO FILL IN

1. Full Name of Employer

In case of an Individual Surname Other Name.....

2. National Identity Card Number (NIC)

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Date of Birth

DD	MM	YY

3. Non-Citizen Identity Number(NCID)

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4. Business Registration Number (BRN)

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5. Employer's Registration Number

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6. Tax Account Number (TAN)

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7. Start Date of Business

DD	MM	YY

8. Date of Becoming an Employer

DD	MM	YY

9. Is your correspondence Address same as your residential address?

Yes No (Please tick as appropriate)

	Main Business Address	Correspondence Address
House/APPT No.		
Street		
Locality		
Village Town		
Postal Region		
Country		

11. Telephone No.

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12. Mobile No.

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13. E-mail Address

14. Contact Person.....

15. Type of Employer (Individual, Societe, Company...)

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16. Category of Employer (See Overleaf Notes)

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17. Nature of Trade, Business, Profession, Vocation

Sector:

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Type of Activity:

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Detail of Activity:

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18. Have you ever been registered as an employer?

Yes No (Please tick as appropriate)

19. If Yes, please quote the Employer Registration No.

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20. Number of Employees

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21. DECLARATION AND REGISTRATION

I, (Full name of signatory in BLOCK LETTERS), do hereby declare that the information I have given on this form is true and correct; and register the person named at 1. on this form as an employer.

Signature:

Capacity in which Acting:

Date:

DD	MM	YY

Failure to register as an employer under the Income Tax Act 1995 by the due date is an offence punishable, on conviction, by a fine not exceeding 5,000 rupees and imprisonment for a term not exceeding 6 months.

To use the following codes for Employer Category

Code	Description
AB	Approved Bodies
BT	Bulk Sugar Terminal
CI	Charitable Institutions
DM	Diplomatic Missions
EW	Employment Workfare Programme Fund
EX	Export Manufacturing
IA	Individual employing agricultural worker
LA	Local Authority
ML	MLA
N	Normal
PB	Portage Bill
PG	Public Body/Government
PH	Private Household
PS	P.S.S.A
RI	Religious Institutes
SB	Statutory Body
SC	Syndic-(Exclusively for residential buildings)
SE	Self Employed
SF	Self Fishermen,Farmers
SI	Sugar Industry