

APPLICATION FORM FOR THE REGISTRATION OF MANUFACTURERS
TO BE ELIGIBLE FOR DUTY EXEMPTION/CONCESSION

PART 1-GENERAL

(i) Name of Manufacturer

(ii) Business /Corporate Name

(iii) Registered Address

(iv) Place/s of business

(v) Trade licence: type & number

(vi) Tax Account Number (TAN)

(vii) Tel..... (viii) Fax..... (ix) E-mail

PART 2-MANUFACTURING DETAILS

(i) Nature of business.....

(ii) Type of product (s) manufactured
.....
.....

(iii) Licences from relevant authorities (attach copies)*

(iv) Any other certificates or documents (attach copies)**

(v) List of materials to be imported (use attached list if necessary).....
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(vi) List of machinery and equipment currently in use (use attached list if necessary)

(vii) Approximate number of units or quantity manufactured monthly

(viii) Please specify item number of duty exemption/concession applied for.....

Contact details for Customs purposes:
Name:
Status.....
Tel No..... Fax No..... E-mail.....

*Trade Licence, Business Registration Certificate, Certificate of Incorporation, VAT Certificate
**NIC/Passport No.(Manager/Director) & Site Plan of manufacturing premises

PART 3-DECLARATION

I, the undersigned, hereby apply for registration as manufacturer and agree on all terms and conditions that may be imposed by the Director-General.

I declare that the information provided by me is true and correct. I shall permit, as and when required, inspection of my factory/good(s) by officers of the MRA-Customs Department and undertake to maintain up-to-date records relating to the receipt and disposal of all goods benefiting from duty exemption/concession and produce same to Customs should there be any change in the information being provided in the present application.

.....
Name of Managing Director

.....
Signature

NIC / Passport No: Date:/...../.....

PART 4-FOR OFFICIAL USE ONLY

Serial No:

Report of inspection and recommendation:.....
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Name of visiting Officer (s)

.....
Signature

Approval:
Status of application: Approved Rejected *(please tick as appropriate)*

Registration valid for exemption/concession item no. /E... .. /A...

Remarks:
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.....

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Name of Officer

.....
Signature

Grade: Date:/...../.....