



MAURITIUS REVENUE AUTHORITY

**CUSTOMS DEPARTMENT**

**COMMON MANIFEST ERRORS TO BE AVOIDED IN CMS**

<b>ACTIVITY</b>	<b>WRONG PROCEDURE</b>	<b>CORRECT PROCEDURE</b>	<b>REMARKS</b>
Declaration of Full Container Load and Least Container Load in CMS	Shipping agent sends a unique master Bill of Lading for both FCL and LCL	One Master Bill of Lading for each type of Container must be sent in CMS	
Wrong Bill of Lading sent in CMS	(1) Agent sends an additional Bill of Lading (correct one) on line and leaves the existing one outstanding in CMS  (2) Agent sends an additional Bill of Lading on line and requests for cancellation of existing Bill of Lading	Agent must send a request for amendment of Bill of Lading to the Manifest Section. The Manifest Officer then cancels the existing Bill of Lading and manually adds the correct Bill of Lading	In the first case two bills of lading for the same consignment exist in the system
Passing a Bill of Entry	Importer passes a Bill of Entry on a Master Manifest, which needs to be itemized.	Importer must ensure that the Master Manifest has been itemized before passing a Bill of Entry	Once a Bill of entry is passed on a Master Manifest, it cannot be itemized. Other importers are penalized as they have to wait for their house manifest to be manually added
Amendment of Manifested weight (increase in weight)	Amendment is not followed by a post entry on Bill of Entry	Bill of Entry must be amended with the correct weight	Bill of Lading remains outstanding if amendment of manifest is not followed by a post entry
Entry of mode of transport code for goods arriving by sea	Mode of transport "1" is used	The correct mode of transport is "3"	Manifest remains outstanding in CMS