

SPECIFICATIONS/FORMAT FOR FILE USED FOR: Monthly PRGF Return

Field	Data type	Width	Mandatory (Yes/No)	Description of field	Remark
Source	Character	3	Yes	It will contain the value MRA	
Statement Type	Character	6	Yes	It will contain the value PRGF	
Template Version	Character	5	Yes	It will contain the value V1.0	
Employer Details:					
Employer Registration Number (ERN)	Number	8	Yes	This is the Employer Registration Number of the Employer.	Characters allowed A to Z & 0 to 9.
Payer Business Registration Number	Character	10	No	This is the Business Registration Number (BRN) of the Employer.	Characters allowed A to Z & 0 to 9.
Employer Name	Character	80	Yes	This is the full name of the Employer.	It consists of valid letters and numbers only. Characters allowed A to Z a to z 0 to 9 and some other special characters
Tax Period	Number	4	Yes	Period ending the month it relates	It consists of numbers 0 to 9 only. Format is YYMM E.g.: For the month of January 2020, it must be '2001'
Telephone Number	Number	7	Yes (If Mobile Number is Null)	Phone Number	Numbers allowed 0 to 9. It should be of 7 characters only.
Mobile Number	Number	8	Yes (If Telephone Number is Null)	Mobile Number	Numbers allowed 0 to 9. Mobile number should be of 8 characters starting only with 5.
Name of Declarant	Character	80	Yes	This is the Name of the person providing the information from the Employer.	It consists of valid letters and numbers only. Characters allowed A to Z a to z 0 to 9 and some other special characters.
E-mail Address	Character	50	Yes	Email address	It must consist of a valid email address.

Field	Data type	Width	Mandatory (Yes/No)	Description of field	Remark
Employee Details:					
Employee ID	Character	14	Yes	This is the employee ID: The employee must be a Mauritian Citizen and it is the NIC number	Characters allowed A to Z & 0 to 9.
Surname of Employee	Character	80	Yes	This is the Surname of the Employee	It consists of valid letters and numbers only. Characters allowed A to Z a to z 0 to 9 and some other special characters.
Other Names of Employee	Character	80	Yes	This is the Other Names of the Employee	It consists of valid letters and numbers only. Characters allowed A to Z a to z 0 to 9 and some other special characters.
Pension Scheme	Character	1	Yes	This indicates whether retirement benefits of the employee are payable under the Statutory Bodies Pension Funds Act; or in accordance with a private pension scheme	Possible Values : Y (Yes) or N (No)
Full Time Employment	Character	1	Yes	This is to indicate whether the employee is in full time employment or not.	Possible Values : Y (Yes) or N (No)
Start Date of Employment	Date	8	Yes	This is the date the contract of work with the employee started.	Format is YYYYMMDD E.g. 20190913
Monthly basic wage or salary (MUR)	Number	10	Yes	This is the Monthly basic Wage or salary excluding any allowance	Numbers allowed 0 to 9 only without cents Amount should be greater or equal to zero and should not contain decimal places or separator E.g. An amount should appear as 123456789
Allowances (MUR)	Number	10	Yes	This is the total productivity bonus, attendance bonus and payment for extra work performed paid to the worker for the month	Numbers allowed 0 to 9 only without cents Amount should be greater or equal to zero and should not contain decimal places or separator E.g. An amount should appear as 123456789
Commission (MUR)	Number	10	Yes	This is the total commission in return of services paid to a worker during the month	Numbers allowed 0 to 9 only without cents Amount should be greater or equal to zero and should not contain decimal places or separator E.g. An amount should appear as 123456789
Total remuneration on which PRFG calculated	Number	10	Yes	This is the total monthly remuneration on which PRGF is calculated	Numbers allowed 0 to 9 only without cents Amount should be greater or equal to zero and should not contain decimal places or separator E.g. An amount should appear as 123456789

Field	Data type	Width	Mandatory (Yes/No)	Description of field	Remark
PRGF Contribution Amount	Number	10	Yes	This is the amount of contribution to the PRGF made on behalf of the employee	Numbers allowed 0 to 9 only without cents Amount should be greater or equal to zero and should not contain decimal places or separator E.g. An amount should appear as 123456789
Reason no remuneration and commision paid for the month	Character	1	No	This is the reason why no remuneration was paid to the Employee	Mandatory if total monthly remuneration = 0 and no Pension Scheme is applicable List of possible values: - Leave without Pay (L) - Unauthorized Leave without Pay (U) - Exit(ed) (D)